

## All NOAA CI Director and Administrator's Meeting Notes

### March 22, 2011

Closed Directors session:

- Eddie Bernard has stepped down from PMEL, we don't know who the replacement is yet.
- Discussion of Task I: can include computer connections, ship time, use of a super computer. Peter Ortner (CIMAS, FL) says they do not charge F&A on Task I activities.
- Make sure that your discussion of what is included in Task I says something about infrastructure development.
- Possible solutions for Task I distribution – there should be a difference between the amount that each CI receives, but at least start with a higher base, like \$500K. Then based on the money coming through, increase the amount.

Craig McLean (acting in Ric Spinrad's position) gave an OAR update. [craig.mclean@noaa.gov](mailto:craig.mclean@noaa.gov)

- He needs new tools and methods to quantify the radioactivity in the environment and water. Mentioned atmospheric rivers (effect from Japan) that carry over radiation.
- NOAA's strategic plan for ocean acidification was put on the web recently (see brochure with coral on front page).

Philip Hoffman – new Director of OAR (John Cortinas' position). The CIMRS reviews have been completed and the JIMAR recompetition is currently open and will close in early May 2011.

Otis Brown (CICS-NC) has experience/questions about adding an institution to the consortium after inception. Currently have 17-18 institutions. Had to do with a post award action, and follow up with GMD to make sure they showed up in the system.

### March 23, 2011

Beth Turner – Acting Chair of the NOAA Research Council & Cooperative Institute Committee

Funding Competitive Awards – attach the same cover sheet that we use for non-competitive awards, refer to the existing award number, but if selected, award will be issued its own separate award number

2 Special Award Conditions (SACs):

- 1) the existing MOA will be referenced in the competitive award terms and conditions
- 2) performance report must be submitted to the funding program when it is due (regardless of when the main CI award is due). These reports will be included in the main CI annual performance report as an appendix. The appended reports can be condensed, as in referring to the original report by title only.

Re: Task I funding amounts – there are different options for formulas that can be used, with some CIs receiving less than their current amount. Unable to come to an agreement on the “right” amount or formula used. The CI Committee plans to verify the amounts given by the CIs and define what are the real categories included in Task I.

Paul Doremus – Acting Assistant Administrator, Program Planning and Integration

The NOAA Next Generation Strategic Plan can be found at:

<http://www.ppi.noaa.gov/ngsp/goals/>

Climate – Climate adaptation and mitigation

Weather – Weather ready nation

Oceans – Healthy oceans

Coasts – Resilient coastal communities and economies

(research, communicate and use science) (When will the NOAA goals change? How should we report/compare these to the current goals?)

Regional NOAA teams are under Paul’s office. Call if we have problems getting access to them.

Misc:

NGI was told by GMD that you have to use your expanded authorities to take the first 1-year no-cost extension, and then give a justification for the 2<sup>nd</sup> year if needed (not the other way around).

The CI Handbook says to do it this way, but it is really up to the grants officer.

Beth Turner – the CI Committee is responsible for the CI Handbook. The final version will include all of the memos that have been appended up until now. If anyone has comments, they can be submitted during the review process.

**March 24, 2011**

Cherri Helms – OAR CI Program Administrator

Cherri is the CI webmaster, let her know if there needs to be any improvements. She will send out a request for 1-page of information about each CI.

If you want to receive an e-mail to know if your progress report was approved, ask Cherri. The e-mails only go to the Directors currently.

The OSU Sponsored Programs Authorized Representative is the one who should be contacted to change admin contacts in NOAA Grants Online. This can be managed by person or by grant. The Authorized Rep can also see “accounting details,” such as drawdown dates.

All of the CI Administrators and some NOAA CI Admin personnel (Cherri or others) will start (May 2011) to have 4 teleconferences per year so that everyone can be kept up to date on various issues, and to plan for the next meetings.

Change in NOAA GMD grant specialist assigned to CIOSS from Eugene Reid to:  
Rich Fales, rich.fales@noaa.gov, 301-713-0942 x132

Jeff Joyner (NOAA legal council) asked for input for the final CI Handbook.

Cherri Helms – some requirements for OAR do not apply to NESDIS  
-new publication report requirements, and other guidelines for the annual reports (see guidance handout)

Tip – in NOAA Grants Online, you can “search for reports” instead of search for awards.

There is a 5 minute upload timeout for documents in Grants Online. This is not a file size limitation. There is guidance on the Grant Online website.